

**Willie J. Williams Middle School
Local School Governance Team
January 28, 2016**

Present: Kevin Wimberly, Berri Tatum, Sonny Richter, Angie McLaughlin, Jamie Horne, Becky Lewis, Mrs. Mae and Cliff Willis.

- I. **Call to Order:** At 10:05am, Dr. Jamie Horne brought the meeting to order on January 28, 2016.
- II. **Invocation and Pledge of Allegiance:** Dr. Horne gave the invocation, and the committee recited the Pledge of Allegiance to the American Flag.
- III. **Items from Audience:** There were no items brought before the committee from the general public to be addressed.
- IV. **Proposed Minutes from November 19, 2015:** Mr. Kevin Wimberly made a motion to accept the November minutes; the motion was seconded by Beck Lewis. The motion passed unanimously.
- V. **Consent Agenda:** The January 28, 2016 agenda was presented and approved unanimously.
- VI. **Items for Action by the Local School Governance Team:** There were no LSGT items needing action.
- VII. **Information Items from the Principal/Curriculum Director:**
 - a.) **Personnel – Resignations and Retirements:**
Williams Middle School has had one teacher that plans to retire next year. Dr. Horne reported three are five or six that are considering retirement.
 - b.) **Finance/Resource Allocation:**
Charter – Dr. Horne reported Williams Middle School has been asked to sit in with the Board to determine the needs the school has for the funds from the Charter Funds.
 - a. **Bleacher in Gym:** The bleachers will be updated after other items on our list are taken care of. It was reported the bleachers are old; there have been 10 workers comp claims. It is used for visiting football teams, Special Olympics and other events.
 - b. **Cameras in Building:** Twelve cameras in spot areas have been installed to reduce vandalism and help with discipline disputes. More cameras will be installed before the bleachers are repaired or replaced.
 - c. **Smart boards/Elmo's:** Each class is to have a Smart board or Elmo, this is almost completed. It was reported Central Office has put a priority on the cameras first, then bleachers and classroom needs.
 - d. **Computers:** The committee discussed the fact that the school does not have enough computers for testing purposes. WJW is the one school in the system that has a three day extended testing time because we have so many students. This extension has been state approved. The school will use Chrome Books, if they do not work well for testing, more computers will be needed.
 - e. **Facilities:** There was discussion on the issue with not having enough classroom space to accommodate the IEP meetings, hold 504 meetings, test small groups or other required conferences with parents and students. It was discussed there is also not room for computer testing.

- c.) **School Improvement Plan:** SPLOTS does help the system, hopefully when it is time to review renovations or reconstruction, WJW will be high on the list of needs in this area. The School Improvement Plan is now on the Williams Website, it is a 12 page document showing the goals, how these goals are to be met with a 4 tier plan.
- d.) **TKES/LKES and Testing Evaluations (House Bills):** Dr. Horne reported they are trying to reduce classroom visits for veteran teachers. Teachers and administrators evaluations may decrease due to low test scores. A proposal that has been put before the House of Representatives was discussed.
- e.) **Computer Lab Use:** The two computer labs Williams has are currently booked every day until May. It was reported Williams is asking for an additional computer Lave. Willis said we need 3 to 4 more labs; we are grossly undersupplied in computers vs. students.
- f.) **Reading:** It is reported that 38% of Williams Middle School students were not on grade level reading at the beginning of the year. IT is now reported that 50% of students are on grade level. The goal is to be 75% to 80% on grade level next year.
- g.) **After School Pick Ups:** Beginning January 28, 2016, due to safety issuers the following rules were put in place for after school release.
 - a. **Walkers:** Are to be released 5 minutes before the bell rings and they have 3 minutes to get off campus.
 - b. **Car pick-up:** Are released at 3:28 and must go directly to their designated pick up spot.
 - c. **Bus riders:** Late bus riders must go to the gym to wait. Students are divided into bus numbers and are not allowed to mingle on the school grounds.

VIII. Items from the Local School Governance Team: The committee discussed poverty levels and DEFACS involvement. The committee was informed about the “Book bag Program” implemented at the school in which students are given nutritious foods and beverages to take home over the weekends. They bring the book bags back on Monday and they are refilled on Friday. Dr. Horne informed the committee that UGA did a survey on the school system and it was reported that we are “enabling” these habits by providing these services.

IX. Adjourn: With no further business the meeting was adjourned with a motion by Cliff Willis and second by Sonny Richter.